

Appendix 4 – Pre Opening costs to be funded through the 2019/20 Growth Fund

Opening Schools - Costs prior to opening		Primary 1 FE	£	1.5 FE	£	2 FE	£	Secondary	£
Appointment of Headteacher	Summer term salary	(L12-18) L15	30,165	(L15-21) L18	32,510	(L18-24) L21	35,023	(L37-43) L40	56,044
Appointment of non-teaching	Superintendent - w.e.f. 1 July	Sup 1 37 hrs	3,805	Sup 1 37 Hrs	3,805	Sup 2 37 Hrs	4,398	Sup 2 37 Hrs	4,398
	Admin Officer - w.e.f. 1 July	C 1 TTO 30hrs	2,897	C1 TTO 32.5 hrs	3,154	C1 TTO 37 hrs	3,617	-	-
	Business Manager – Summer Term	-	-	-	-	-	-	PO5-6 37 hrs	18,593
	p.a. to Headteacher – Summer Term	-	-	-	-	-	-	C1 37 hrs	9,233
Costs of Appointment	Head - 8% of yr1 salary	(L12-18) L15	5,860	(L15-21) L18	6,315	(L18-24) L21	6,800	(L37-43) L40	10,880
	Deputy - 8% of yr1 salary	L9	5,040	L12	5,440	L15	5,860	L24	7,330
Governing Body meetings	5 full gov.body @ £100		500		500		500		500
	4 sub ctte. @ £100		400		400		400		400
Staff release time¹	Head - Spring term (1day/wk after 1/2 term)	7 Days	1,400	7 Days	1,400	7 Days	1,400	7 Days	1,400
	Deputy - Summer (1/2 day per week)	7 Days	1,400	7 Days	1,400	7 Days	1,400	21 Days	4,200
	Co-ords - Summer (1/2 day per week)	7 Days	1,400	7 Days	1,400	7 Days	1,400	21 Days	4,200
			52,867		56,284		60,798		117,178

This funding is a pre-opening allowance and should be managed by the Governing Body to meet all pre opening costs.

Actual grades and timescales are to be determined by the Governing Body. The funding forms part of the budget of the new school and any balance becomes part of the overall balance at the new school.

¹ Staff release time is intended to contribute towards the cost of releasing these members of staff from their existing posts at other schools if required, prior to them being paid through payroll at the opening school.